**St Laurence’s Catholic Primary School**

**E Mail:** stlaurence@knowsley.gov.uk

**Website:** [www.stlaurences.co.uk](http://www.stlaurences.co.uk)

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Leeside Avenue
Southdene
Kirkby
L32 9QX

**Telephone:** 0151 546 4733

**Headteacher: Mrs SJ Carroll**

**Date: 1st September 2024**

**RE: September 2024 start to school**

Dear Parent/Guardian,

I hope you and your family had a lovely summer.

The following information is about our return to school in September. Please ensure you read over each part.

If you have any questions please don’t hesitate to contact the school, on Monday or Tuesday morning. All of this information will also be available on our website, Tapestry and Seesaw. Please share it with your child, ready for their return in September.

Best wishes

Mrs Carroll

**Return to school:**

**Tuesday 3rd September 2024** – Years 1 - 6 return to school. Gates open at 8.40am

\*NEW Reception only (PM time slots given in booklet) Teacher will meet child and parent to complete any outstanding paperwork.

**Wednesday 4th September 2024-** \*Reception only (PM time slots given in booklet) Teacher will meet child and parent to complete any outstanding paperwork.

\*Nursery meetings for new children throughout both days as stated in Nursery booklet.

**Thursday 5th September 2024 – NEW Reception children** begin attending in AM or PM slots given in booklet sent home. Start time for these children will be 9.30am or 1.15pm. Finishing time will be 11.30am or 3.15pm

\*Nursery meetings for new children throughout both days as stated in Nursery booklet.

**Friday 6th September 2024** – All Reception children in school from 9.15am until 11.45am through Leeside Avenue gate. Pick up from class door at end of the day (11.45am)

**Monday 9th September 2022** – Reception children will attend all day.

\*Nursery 30 hour children begin attending.

**September 2024 start times: PLEASE NOTE GATES WILL CLOSE AT 8.55am**

|  |  |  |
| --- | --- | --- |
| **Year groups** | **Start time** | **Entrance** |
| Years 5 and 6 | 8.40 – 8.55am | Entrance at the rear of school field on to school premises.  |
| Years 3 and 4 | 8.40 – 8.55am | Yard gate off Leeside Avenue  |
| Years 1 and 2 | 8.40 – 8.55am | Wellfield Avenue gate |
| Nursery (from 9th September – according to group dates given) | 8.30am or 12.30pm | Through Nursery gates |
| Reception classes  | 8.40am – 8.55am  | Yard gate off Leeside Avenue then through classroom doors |

Please be sensible when dropping off your child/ren and parking around school. DO NOT PARK your car on Wellfield Avenue opposite where the children come into school. This is a huge hazard for other drivers and pedestrians. Please park in a sensible place away from school.

**\*\*PLEASE NOTE\*\***

Any child/ren who are late for their entrance will need to go through the MAIN GATES and in through our main reception area. A list will be kept of children who are late each day. Please endeavour to arrive on time as learning does start when our gates open at 8.40am

**End of the day dismissal:**

|  |  |  |
| --- | --- | --- |
| **Year groups** | **Exit time** | **Entrance** |
| Year 5 and 6 | 3.15pm | Field exit point at rear of school. Class 5L **-** Middle door on yard |
| Years 3 and 4 | 3.15pm | 3S – Middle door on yard3L and 4L – Red doors at front of school4S - Field exit point at rear of school.  |
| Years 1 and 2 | 3.15pm | 2S – Wellfield Avenue gate2L – Class door1S/1L – Class doors |
| Nursery | 11.30am and 3.30pm | Through Nursery gates |
| Reception class | 3.15pm | Class doors |

**All children MUST be collected from their own exit points. Siblings cannot exit from any other points, except their own.**

**Other points to note:**

To keep all of our children and staff safe there will be:

* No early pick-ups unless for a) sickness b) appointment with card shown THIS WILL BE MONITORED. IF REGULAR REQUESTS FOR EARLY PICK UPS ARE ASKED OR HAPPEN, A MEETING WILL BE MADE WITH THE HEADTEACHER AND ATTENDANCE LEAD.
* Children in our school will be taught a broad and balanced curriculum throughout the week. Therefore, they should attend every day to ensure they don’t miss anything.
* All children will be encouraged and reminded to use the Catch it, kill it, bin it rule.
* Children will be asked to regularly wash their hands using soap and water and also hand sanitiser at frequent intervals during the day.
* PE KITS SHOULD BE WORN ON YOUR CHILD’S DAYS FOR PE FOR THE WHOLE DAY (children need to come into school in their PE Kit)

All of the above information will also be communicated and shared with your child when they come into school in a positive manner and way that they understand.

As stated before please feel free to ask any questions by contacting the school on Monday or Tuesday.

If anything changes it will be communicated to you.

Many thanks,

Mrs Carroll

**CLASS TEACHERS FOR SEPTEMBER**

|  |  |
| --- | --- |
| Class | Teacher and support staff |
| Nursery | Mrs Middleham, Mrs McVey and Mrs Powell |
| Reception Class | Miss Kirkby, Miss Boyle and Miss Connolly |
| 1S | Mrs Murray and Mrs Lawson |
| 1L  | Mr Gibson and Mrs O’Keefe |
| 2S | Miss Owens and Miss Peddar  |
| 2L | Mrs Barr (Deputy Headteacher) and Mrs Teare |
| 3S | Mrs McClelland and Mrs Richardson |
| 3L | Mrs Carroll, Mrs Hill and Mrs Hough |
| 4S | Mrs Purchase, Mrs Brogan and Mrs Farrell |
| 4L | Miss Birch and Miss Pinnington |
| 5S | Mr Folksman and Mrs Faulkner |
| 5L | Mr Kenny and Mrs Faulkner |
| 6S | Mr Biggs (Assistant Headteacher KS2) and Mrs Burns  |
| 6L | Mr Grant and Miss Green  |

Miss Rimmer and Mrs Larkin will also support across Early Years and Key Stage 2.