



St Laurence's Catholic Primary School

**Policy Statement
For**

Charging Policy

This policy was adopted on	October 2016
By name	Mr John Holmes
Position	Chair of Governors
Signature	On behalf of St Laurence's Primary School ANNUAL REVIEW

ST LAURENCE'S CATHOLIC PRIMARY SCHOOL

Charging Policy 2016/2017

1 Introduction

- 1.1 This document is a statement of the aims, principles and strategies in respect of charging for School Activities.

It is in accordance with Government legislation and emanates the School's Mission Statement. Furthermore, it accords with the School's Equal Opportunities Policy

- 1.2 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

2 Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities organized by the school, which, may on occasions, require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- musical events.

3 Residential visits

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do make a charge. However, parents will be given plenty of notice and will be provided with the facility to make weekly contributions towards the costs.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

5 Swimming

5.1 The school organises swimming lessons for all children in Key Stage 2 during the school term. These take place in school time and are part of the National Curriculum. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to be taken out of school. We do not charge for this activity.

6 Sports Clubs

6.1 The school offers additional sports coaching after school. This club are run by members of the school staff and specialist coaches who run and organise these sessions. There is no charge for these sessions.

7 Club Activities

7.1 Extra-curricular clubs, theatre companies and societies operate at various periods during the academic year. There is no charge for these activities.

8 Breakfast Club / After School Club

8.1 The school operates a Breakfast and After School Club and is run by members of the school staff. Children are provided with a healthy breakfast and healthy snack (hot or cold). There is a charge for both clubs set for 2016/17 at:

BC - £3.50 per session
ASC - £6.00 per session

9 External Service Charges

9.1 At present the school offers the hire of the large hall in the Space for Sport and Art building for £25.00 per session.

10 Snack Money

10.1 Our Early Years parents will be charged £1.00 a week to provide a healthy snack for their child.

Signed:.....

Date:.....