St Laurence's Catholic Primary School

Early Birds (Breakfast)

and

Night Owls (After School Club)

Information pack

Opening Times

BREAKFAST CLUB:

Monday - Friday 7.45am to 8.50am

£3.50 per session per child

AFTER SCHOOL CLUB:

Monday to Thursday 3.15pm to 5.15pm

Friday 3.15pm to 4.45pm

£6.00 per session per child

'Developing our gifts and talents for the good of all'

'Be the best you can be'

'Love, respect and justice'

St Laurence's Catholic Primary School

Breakfast and After School Club Contract

Our mission is to ensure top quality childcare for all children in our group. It is our intent to create a warm, stimulating atmosphere where children can feel both secure and relaxed and also develop as individuals under the supervision of caring, dedicated, professional staff.

Child's name:.....

Start Date: ..... DOB:..... Age:.....

Address of child: .....

.....

.....Home Phone Number: .....

Mother's name: .....

Mother's Mobile Number: .....

Place of work and phone number: .....

Father's Name: .....

Father's Mobile Number: .....

Place of work and phone number: .....

Emergency Contact Details: .....

Relationship to child:.....

Address: .....

Telephone number: .....

Emergency Contact Details: .....

Relationship to child:.....

Address: .....

Telephone number: .....

Doctors Name: .....

Address: .....

Telephone Number: .....

Does your child suffer from any illnesses? .....

.....

Is your child on any medication? .....

Does your child have any special dietary requirements? .....

.....

Administration of Medication:

Medication will only be given if the parent/carer has first given their permission to administer it in the form of an administration form. This form must be filled in on each day that the child requires the medication.

All records of medication given are kept in the setting.

FEES

SESSION	CHARGE
BREAKFAST CLUB	£3.50 PER DAY
AFTER SCHOOL CLUB	£6.00 PER DAY

Parents must contract for and pay a minimum of 3 SESSIONS each week.

All fees are payable in full on week in advance and must not be allowed to fall into arrears.

Once contracted for you remain liable for all your child's sessions even if they do not attend until such time as the contract has been cancelled or varied in accordance with the agreed procedure.

Should you wish to pay monthly or termly your request must be made by prior arrangement in writing only and you must state on what date of the month you will be paying. St Laurence's School Club will notify you when this request has been approved. Until such time fees are payable as above.

Things about me

Name: ..... Age: .....

Class:..... Teacher's name: .....

Names of brothers and sisters:.....

Names of best friends: .....

Favourite food: .....

Food I don't like: .....

Favourite television programme: .....

Favourite film: .....

Favourite pop group/singer: .....

Favourite song:.....

Favourite colour: .....

Things I like to do: .....

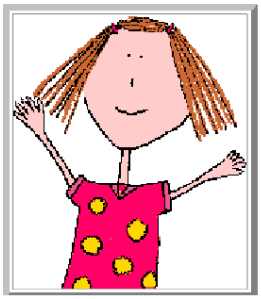
.....

Things that upset or frighten me: .....

.....

Something I am good at: .....

Name of my favourite pet or kind of pet: .....

What things I would like to do in the club: .....

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