



## St Laurence's Catholic Primary School

### Policy Statement for

# Charging

This policy was adopted on	September 2017
By name	Mr John Holmes
Position	Chair of Governors
Signature	J. Holmes

**ST LAURENCE'S CATHOLIC PRIMARY SCHOOL**

**OUR MISSION STATEMENT**

**At St Laurence's we welcome our partnership with parents and the community.**

**We aim to provide an education that enables each child to reach their full potential.**

**We believe this can only be achieved by creating an atmosphere where all are valued, gifts and talents are celebrated and the gospel values of love, respect and justice are at the heart of all we do.**

## **Charging Policy 2017/2018**

### **1 Introduction**

1.1 This document is a statement of the aims, principles and strategies in respect of charging for School Activities.

It is in accordance with Government legislation and emanates the

School's Mission Statement. Furthermore, it accords with the School's Equal Opportunities Policy

1.2 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

### **2 Voluntary contributions**

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities organized by the school, which may, on occasions, require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- musical events.

### **3 Residential visits**

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do make a charge. However, parents will be given plenty of notice and will be provided with the facility to make weekly contributions towards the costs.

### **4 Music tuition**

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

Some children have extra lessons, which we do not charge for.

### **5 Swimming**

5.1 The school organises swimming lessons for most children in Key Stage 2 during the school term. These take place in school time and are part of the National Curriculum. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to be taken out of school. We do not charge for this activity.

## **6 Sports Clubs**

6.1 The school offers additional sports coaching after school. These clubs are run by members of school staff and also specialist coaches. There is no charge for these sessions.

## **7 Club Activities**

7.1 Extra-curricular clubs, theatre companies and societies operate at various periods during the academic year. There is no charge for these activities.

## **8 Breakfast Club / After School Club**

8.1 The school operates a Breakfast and After School Club and is run by members of the school. Children are provided with a healthy breakfast and healthy snack (hot or cold). There is a charge for both clubs set for 2017/18 at:

BC - £3.50 per session

ASC - £6.00 per session

## **9 External Service Charges**

9.1 At present the school offers the hire of the large hall in the Space for Sport and Art building for £25.00 per session and the small hall at £20.00 per session.

## **10 Snack Money**

10.1 Our Early Years parents will be charged £1.00 a week to provide a healthy snack for their child.

## **REVIEW OF POLICY**

The effectiveness of this policy will be reviewed annually by the Senior Leadership Team and every three years by the Governing Body. If changes are made to the policy, the Governing Body will ratify amendments.

This policy was reviewed: September 2017

Signed: J. Holmes

Designation: Chair of Governors

Date: 29.9.17